1. Call to Order

The RMAIR Business Meeting was called to order at 12:25 p.m. by Jeff Johnson. The agenda was accepted without objection. In the interest of time, the minutes from the May 27, 2015 business meeting were deferred for voting.

2. Reports of Officers and Committees

2.1. Secretary

Tammy Scott reported the results of the 2015 election for the position of Vice President. Dianna Renz was elected.

2.2. President

Jeff Johnson thanked past officers, especially Marcia Belchier, Nick Valcik, and Ann Murray for the excellent position in which RMAIR finds itself.

Succession of RMAIR Officers for 2015-2016
• Joe Curtain – President
• Jeff Johnson – Past President
• Dianna Renz – Vice President
• Quinn Koller – Treasurer
• Tammy Scott – Secretary

Report on Board meeting of Oct. 8, 2015
—Annual Report will be prepared once conference receivables and payables are resolved
—Membership to remain free for 2015-16
—Conference Bank Account. Quinn Koller was authorized to open a second bank account for conference purposes. The local arrangements chair will be an authorized user and have a debit card. RMAIR will deposit the expected conference fees; sponsorships will be deposited directly. Fees will be deposited to the main account after the conference.
—Future conference committees are encouraged to take IPEDS due dates into consideration when scheduling RMAIR conferences.
2.3. Past President

Ann Murray explained the board’s review of the bylaws, with the following recommendations:

- Change Vice President to President Elect throughout the document.
- Make the definition of quorum consistent. Right now section 5, Executive Officers, and section 11, Quorum, conflict.
- Update information about the Panorama.
- Clean up language in section 6, Appointed Positions
- Define Emeritus Members. Consider lifetime achievement as well as retirement
- Change the required review period to every three years.
- Minor editing for consistent language, usage, etc.

Emeritus membership – Ann Murray presented three members for consideration of Emerita.

- Wendy Miley, past president
- Marcia Belchier, past treasurer
- Fred Lillibridge, past president

Mike Ellison moved to accept Ann’s recommendation; Nick Valcik seconded; motion carried.

2.4. Treasurer

Jeff Johnson presented the Treasurer’s report on behalf of Quinn Koller

Assets as of May 27 $29,779.94

REVENUE $27,477.84
Conference Revenue $26,477.84
--Sponsorships and Invoiced Fees $15,192.54
--Online Conference Fees $11,285.30
Other Revenue $1,000.00
--AIR Travel Grant $1,000.00

EXPENSES $8,745.27
Conference Expenses as of Oct. 8 $6,372.38
(Some expenses still outstanding)
Other Expenses $1,872.89

Total Profit $18,232.57

Assets as of Oct. 15 $44,710.41

Jeff noted there are approximately $10,000 to $12,000 in outstanding expenses for this conference. Expected profit is approximately $8,000.
2.5. Conference Committees

2015 Conference Committee, Las Vegas, NV – Teresa Farmer thanked everyone. Serge Herzog asked everyone to respond to evaluations by October 16th. Jeff presented appreciation gifts to the committee.

2016 Conference Committee, Bozeman, MT – Becca Belou handed out postcards for the October 2016 conference.

2017 Conference, Joe Curtin – Joe explained Arizona is next in the rotation, but no one has indicated they can/will be able to host. Other options discussed included Texas, New Mexico, and Hawaii. The Pacific Association for Institutional Research (PACPAIR) is interested in a joint conference since they don’t have a large group, resulting in few sessions. Joe will create a quick survey to gauge interest from the RMAIR members and to determine how likely people would be to attend a conference in HI. Joe will also reach out to TX. Members from New Mexico indicated they would host in 2017 if other options aren’t viable.

2.6. Panorama Editor

Editor, Sarah Smith explained that she reformatted the Panorama into a blog format. Special thanks to Taylor Lovell and Ann Murray for the first blog submissions. Jeff Johnson will have one in October and November is also lined up. Sarah said she encourages submissions that “short and sweet, eclectic is good.” She would like to pursue providing gifts to contributors paid by the organization.

3. General Business

3.1. Items from the Floor - none

4. Announcements

4.1. Please consider Train the Trainer grant proposals for RMAIR – We do get a matching grant from AIR of $1,000. Guidelines are online.

5. Adjournment

Ann Murray moved to adjourn; Nick Valcik seconded; motion carried. Meeting was adjourned at 1:06 p.m.

Respectfully Submitted,

Tammy L. Scott,
Secretary